

NEW FOREST DISTRICT COUNCIL
CABINET FORWARD PLAN

This Forward Plan lists matters on which decisions are likely to be considered by, or on behalf of the Council's Cabinet for a 12 month period. The Forward Plan also lists major decisions which fall within the definition of a "key decision" as outlined below:-

A key decision is one that is likely either:-

- a) to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service of function to which the decision relates (expenditure or savings are generally treated as significant if the sum exceeds £50,000 of unapproved savings or spend); or
- b) to result in an outcome which will have an impact, for better or worse, on a significant number of people living or working in an area comprising two or more wards in the Council's area; or to be significant in terms of its effect on communities in a ward.

The Cabinet consists of six Councillors and they are responsible for the following Portfolios:-

Councillor Jill Cleary – Leader of the Council
Councillor Steve Davies – Deputy Leader and Housing and Homelessness
Councillor Geoffrey Blunden – Environment and Sustainability
Councillor Jeremy Heron – Finance and Corporate
Councillor Dan Poole – Community, Safety and Wellbeing
Councillor Derek Tipp – Planning and Economy

Representations:

Anyone wishing to make representations about any matter included in this Forward Plan should contact the relevant report author seven working days before the first date shown for its consideration by the Cabinet.

Copies of Reports:

Anyone wishing to view or obtain a copy of any public report on any of the matters included in this Forward Plan should access [the Council's website](#).

Copies of reports and any relevant background documents can also be obtained by contacting the relevant report author named in this document. A reasonable charge may be made for hard copies of documents.

CABINET FORWARD PLAN - 1 SEPTEMBER 2023 TO 31 AUGUST 2024

Report Title	Proposed Decisions	Type of Decision	When is the decision being made?	Who are the key people/groups to be consulted before the decision is made and how will the consultation take place?		Report Author and Contact Details	Is the report likely to be considered in private?
				Inside the Council	Outside the Council		
Strategic Risk Register	To consider the adoption of the Strategic Risk Register	Key Decision	Cabinet - 6 Sep 2023	Executive Management Team and Audit Committee	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk, James Clarke, Insurance & Risk Officer james.clarke@nfdc.gov.uk	Open
Financial Monitoring Report (based on performance April to June 2023 inclusive)	To provide an update on the 2023/24 General Fund, Capital Programme and Housing Revenue Account.	Key Decision	Cabinet - 6 Sep 2023	Executive Management Team and relevant Portfolio Holder	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Feasibility Study to Deliver Long Term Value from Appletree Court, Lyndhurst	To consider the approval of funds to undertake feasibility studies on the modernisation of Appletree Court as part of the Council's Transformation agenda.	Key Decision	Cabinet - 6 Sep 2023	Capital and Change Board, Cabinet Members.	None	Andrew Smith, Service Manager - Estates and Valuation andrew.smith@nfdc.gov.uk, Samantha Wills, Civic Buildings and Facilities Manager samantha.wills@nfdc.gov.uk	Open
Vehicle and Plant Replacement Programme	To consider revised budgets for the Vehicle and Plant Replacement Programme.	Non-Key Decision	Cabinet - 6 Sep 2023 Council - 11 Sep 2023	Executive Management Team and relevant Portfolio Holders	N/A	Simon Cooper, Transport and Depot Manager simon.cooper@nfdc.gov.uk, Chris Noble, Assistant Director Place Operations	Open

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						chris.noble@nfdc.gov.uk	
Medium Term Financial Plan - Scene Setting	To consider the development of the Medium Term Financial Plan	Key Decision	Cabinet - 4 Oct 2023	Executive Management Team, relevant Portfolio Holder and Resources and Transformation Overview and Scrutiny Panel	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Car Parking and Keyhaven River Fees and Charges 2024	To consider the car parking fees and charges in the District Council owned car parks and the fees and charges along Keyhaven River.	Key Decision	Cabinet - 4 Oct 2023 Council - 9 Oct 2023	Place and Sustainability Overview and Scrutiny Panel, Executive Management Team and relevant Portfolio Holder	N/A	David Hurd, Enforcement Manager david.hurd@nfdc.gov.uk, Chris Noble, Assistant Director Place Operations chris.noble@nfdc.gov.uk	Open
Community Infrastructure Levy (CIL) - Framework for CIL Expenditure	To consider a framework for CIL expenditure, including the release of CIL funding in 2023/24 to fund identified infrastructure needs.	Non-Key Decision	Cabinet - 4 Oct 2023 Council - 9 Oct 2023	Executive Management Team, Portfolio Holders, Place and Sustainability O&S Panel		Dean Brunton, Planning Monitoring Team Leader dean.brunton@nfdc.gov.uk, Tim Guymmer, Service Manager Planning, Policy & Infrastructure tim.guymmer@nfdc.gov.uk, David Norris, Service Manager - Development Manager david.norris@nfdc.gov.uk	Open
Financial Monitoring Report (based on	To provide an update on the 2023/24 General Fund, Capital	Key Decision	Cabinet - 1 Nov 2023	Executive Management Team and	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer	Open

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performance April to September 2023 inclusive)	Programme and Housing Revenue Account.			relevant Portfolio Holder		alan.bethune@nfdc.gov.uk	
Medium Term Financial Plan Update	To consider an update to the Medium Term Financial Plan	Key Decision	Cabinet - 6 Dec 2023	Executive Management Plan and relevant Portfolio Holder	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Council Tax Reduction Scheme 2024/25	To agree the Council Tax Reduction Scheme for 2024/25	Non-Key Decision	Cabinet - 6 Dec 2023 Council - 11 Dec 2023	Executive Management Team, relevant Portfolio Holder, Resources and Transformation Overview and Scrutiny Panel	A six week consultation on the proposals will be carried out.	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Community Grants 2024/25	To consider the Community Grants for inclusion in the 2024/25 budget.	Key Decision	Cabinet - 7 Feb 2024	Community Grants Task and Finish Group, Housing and Communities Overview and Scrutiny Panel and Portfolio Holder - Community, Safety and Wellbeing	N/A	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Financial Monitoring (based on performance	To provide an update on the 2023/24 General Fund, Capital	Key Decision	Cabinet - 7 Feb 2024	Executive Management Team and	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer	Open

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April to December 2023 inclusive)	Programme and Housing Revenue Account.			relevant Portfolio Holder		alan.bethune@nfdc.gov.uk	
Capital Strategy 2024/25	To consider the Capital Strategy 2024/25	Key Decision	Cabinet - 7 Feb 2024	Executive Management Team, relevant Portfolio Holder, Overview and Scrutiny Panel	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Members' Allowances - Scheme to apply from 1 April 2024	To recommend to Council the annual scheme of members' allowances	Non-Key Decision	Cabinet - 7 Feb 2024 Council - 26 Feb 2024	Executive Management Team	N/A	Andy Rogers, Democratic Services Officer andy.rogers@nfdc.gov.uk	Open
Asset Maintenance & Replacement Programme and General Fund Capital Programme 2024/25	To consider and recommend to Council the schedule of projects for inclusion in the 2024/25 budget	Key Decision	Cabinet - 7 Feb 2024 Council - 26 Feb 2024	Executive Management Team, relevant Portfolio Holder and Resources and Transformation Overview and Scrutiny Panel	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Medium Term Financial Plan and Budget	To consider the Medium Term Financial Plan and setting of the 2024/25 budget	Key Decision	Cabinet - 21 Feb 2024 Council - 26 Feb 2024	Executive Management Team and relevant Portfolio Holder	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open

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Housing Revenue Account budget and the housing sector capital expenditure programme for 2024/25	To consider the Housing Revenue Account Budget and housing sector capital expenditure programme for 2024/25	Key Decision	Cabinet - 21 Feb 2024 Council - 26 Feb 2024	Executive Management Team, relevant Portfolio Holder and Housing and Communities Overview and Scrutiny Panel	Tenant Involvement Group	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open